

COURSE NAME & COURSE DETAILS

SL. NO	COURSE NAME	DURATION	Course Content
1	DISA (Digital India Saksharta Abhiyan)	1 month/ 24 Hours	Concept about digital devices & digital platform, Computer Fundamental, Windows, Basic knowledge on Word & Excel and Internet fundamental
2	E-Prabesh (EPB0115)	3 month/ 24 Hours	Computer Fundamentals, Windows, Ms Office (Word, Excel, Power Point), Internet.
3	CCA (Certificate In Computer Application)- (CCA0438)	3 month	Computer Fundamentals, O/S, Ms Office 2007 (Ms Word, Ms Excel, Ms Power Point, Ms Access).
4	Computer Typing	3/6 month	Windows & Computer Fundamental (Ms paint, Notepad, WordPad), Bangla Typing, English Typing
5	CCA (Certificate In Computer Application)- (CCA 0650)	6 month	Computer Fundamentals, Windows , Ms Office (Word, Excel, Power Point, Access)& Internet.
6	DCA (Diploma In Computer Application)	6 month	Computer Fundamental (Ms paint, Notepad, WordPad), Windows, MS-Office (Word, Excel, PowerPoint, Access), HTML, Networking Concept, Internet and E-mailing
7	DFA (Diploma In Financial Accounting)	6 month	Computer Fundamental (Ms paint, Notepad, WordPad), Windows, MS-Word, MS-Excel, Accounting Fundamental, Tally with GST
8	DTP (Diploma In Desktop Publishing)	6 month	Computer Fundamental (Ms paint, Notepad, WordPad) and OS, Windows, MS word, page Maker, CorelDraw, Photoshop, Using Regional Fonts: Hindi, Bengali and English
9	DCA (Diploma In Computer Application)	1 YEAR	Computer Fundamental (Ms paint, Notepad, WordPad), Windows, MS-Office (Word, Excel, PowerPoint, Access), HTML, Networking Concept, Internet and E-mailing, Bangla Word, Photoshop
10	ADCA (Advance Diploma In Computer Application)	1 YEAR	Windows & Computer Fundamental (Ms paint, Notepad, WordPad), Ms Office (Word, Excel, PowerPoint, Access),HTML, Bangla Word, Photoshop, PageMaker, CorelDraw, Tally with GST.
11	ADIT (Advance Diploma In Information Technology-(AIT0052)	1 YEAR	Computer Fundamentals (Ms paint, Notepad, WordPad), Windows 7, Office 2010/2007 (Word, Excel, Access, Power Point), Pagemaker, Corel Draw, Photoshop, Tally with GST, Hardware Concept, Internet.

12	DIT Diploma In Information Technology [1 YEAR] (DIT0451)	1 YEAR	Computer Fundamentals, Windows 7, Ms. Paint, Wordpad, DOS, Ms. Office 2007 (Word, Excel, Power Point), HTML, Bengali Word, Visual Foxpro, English Typing, Internet.
13	ADOM (Advance Diploma In Office Management)	1 YEAR	MODULE I : Computer Fundamental (Ms paint, Notepad, WordPad), Windows, MS- Office (Word, Excel, PowerPoint), Internet MODULE II : Accounting Fundamental, Tally, Typing & Project
14	Kids School Course	1 YEAR	Computer Fundamentals (Ms paint, Notepad, WordPad), Windows 7, Office 2010/2007 (Word, Excel, Access, Power Point)
15	E-GYAN/ Computer Course for Class – I	1 YEAR	Contact our study Centre for more details.
16	E-GYAN/ Computer Course for Class – II	1 YEAR	Contact our study Centre for more details.
17	E-GYAN/ Computer Course for Class – III	1 YEAR	Contact our study Centre for more details.
18	E-GYAN/ Computer Course for Class – VI	1 YEAR	Contact our study Centre for more details.
19	E-GYAN/ Computer Course for Class – V	1 YEAR	Contact our study Centre for more details.
20	E-GYAN/ Computer Course for Class – VI	1 YEAR	Contact our study Centre for more details.
21	E-GYAN/ Computer Course for Class – VII	1 YEAR	Contact our study Centre for more details.
22	E-GYAN/ Computer Course for Class – VIII	1 YEAR	Contact our study Centre for more details.
23	E-GYAN/ Computer Course for Class - XI	1 YEAR	Contact our study Centre for more details.
24	E-GYAN/ Computer Course for Class – X	1 YEAR	Contact our study Centre for more details.

